



Marking and Feedback Guide for Parents



WELCOME TO WOLSEY HALL - PRIMARY

Our Primary school caters for children studying courses from Year 1 to Year 6. Typically, our students are aged five to 11 years old. At Wolsey Hall a student can study at Primary level, and then move on to Secondary level where they can eventually take their IGCSEs and A levels - world-class exams recognised by leading universities around the world.

The learning journey of a Wolsey Hall student

Lower Primary	Upper Primary	Lower Secondary	Upper Secondary
Years 1 and 2	Years 3, 4, 5, 6	Years 7, 8, 9	Years 10, 11, 12, 13. Includes IGCSE and A level courses.

This guide provides an overview of our assignments, and marking and feedback, to help parents understand our approach in Primary courses here at Wolsey Hall.

Courses

We offer a range of courses to our Primary students. All our courses follow the England National Curriculum, as well as the Cambridge curriculum (where they have the subject available), which are both recognised as leading curricula worldwide.

Students are welcome to enrol in any number of subjects. In addition, the Fitter Future Get Active and Be Mindful courses are available free of charge to all our Wolsey Hall students enrolled on other courses.

Assignments

Each of our courses are split into parts, and students (with parents' help) submit 'assignments' at set milestones in the course for their tutor to mark, review and provide feedback to the family.

At Primary, the word 'assignment' is explained as a task or activity to help demonstrate and celebrate your child's learning so far.

Some key things to remember about assignments:

- An 'assignment' is not a test and it is not a timed task or activity to be completed under test conditions.
- A student can take as long as they need on an 'assignment' and can take breaks.
- 'Assignments' are a way for your child to show and demonstrate their acquired knowledge and understanding of the learning and helps to identify where your child may need a little extra support.
- Parents are welcome to support and guide their child when they are completing an 'assignment', as long as it is the child's work being submitted.

Depending on the age of your child, and the subject, an 'assignment' could be:

- Written**, e.g. writing a story, forming sentences, maths problems
- Visual**, e.g. artwork
- Verbal**, e.g. demonstrating reading, phonics, presenting information
- Video**, e.g. science experiment, drama, imaginative play

Learning should be engaging for our Primary students, and this is reflected in our different type of 'assignments' on our courses.

Tips from Wolsey Hall parents

Here are some tips which may help when thinking about how to approach assignments:

‘Take time out to reflect on the question before approaching the answer.’

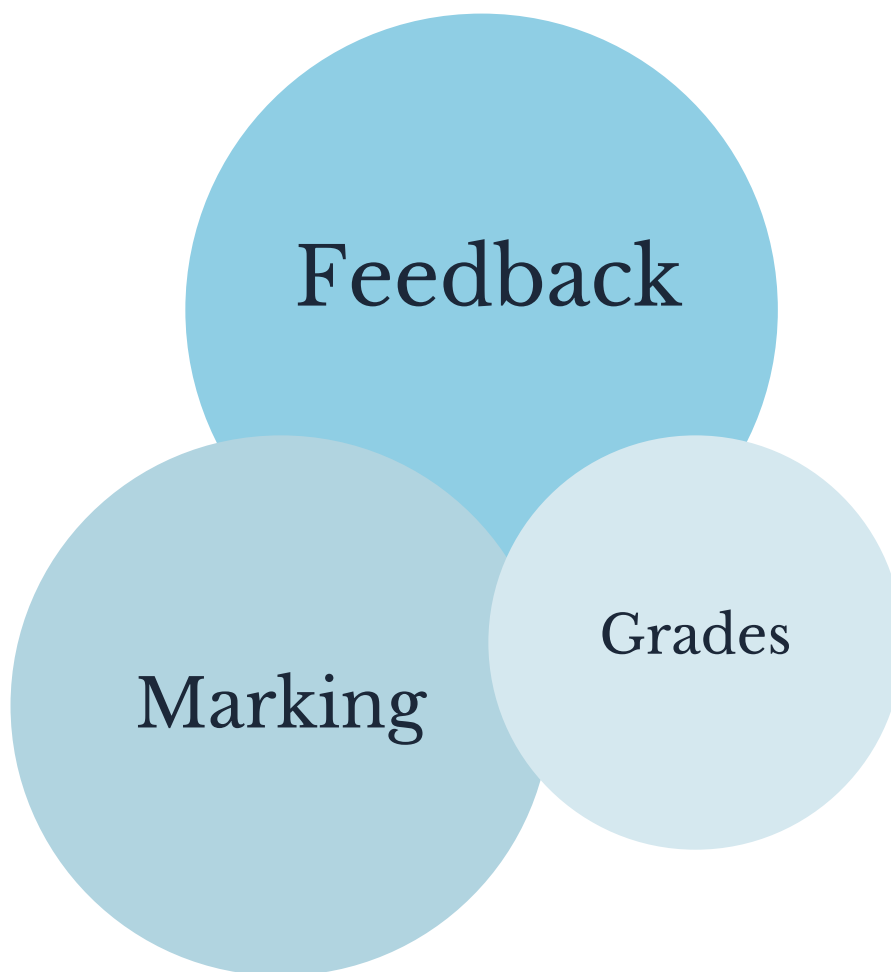
‘Refer back to lessons and / or any work you have done, to help you.’

‘Check your work as you go, as often as you like / can!’

‘Maybe do the easier sections first!’

Feedback, marking and grades

The information you receive back from your tutor is vital in helping your child celebrate their progress and in helping them move forward in their learning journey. It takes the form of three strands, which interlink with each other.



Feedback

'Assignments' are submitted by you to your highly experienced tutor(s) - they are allocated to your child when you join Wolsey Hall. Their feedback on your child's 'assignments' outlines clearly their areas of strength and the next step, or steps, in learning for your child. This is the most important aspect of the information provided by your tutor following an 'assignment'.

"We all need people who give us feedback. That's how we improve."

Bill Gates

Feedback is an important part of the assessment process. It can have a significant effect on student learning, and the next step, or steps, help a student to extend their learning further. It is important for our students to understand that the feedback provided by their tutor is the most important part of the marking and feedback process.

Sometimes, your child's tutor may leave you some audio/video feedback, perhaps if they want to reiterate something fantastic they have seen about your child's work, or to help explain a point for their next step.

Marking

Marking on any written and visual assignments is shown in green, and any areas to be re-checked or corrected are shown in blue. Our tutors will share words of encouragement and praise when marking the 'assignment', as well as some visual encouragement too 😊.

Any video and photo submissions will receive the equivalent of marking in the feedback section from the tutor.

Grades

At Primary level, the most important aspect of an 'assignment' submission is the marking and feedback provided by your tutor, not the grade itself. It is important for our families to reiterate this message to their child.

All 'assignments' are given a grade, providing a consistent approach across Wolsey Hall, all the way from Year 1 to our oldest students in Year 13 studying for their A levels. By using the grade scheme from the very start of their learning journey with Wolsey Hall, students understand the system ready for their Secondary school education that starts in Year 7.

Grades cont'd

Grades are issued as a percentage out of 100. It is important to note that students are unlikely to receive 100% all the time, across all their subjects. The 'assignments' are designed to provide a level of challenge to our students and receiving grades of less than 100% indicates that your child is on a learning journey, which is to be celebrated.

For Primary ages it is important to focus on the areas of strength being shown in learning, the effort being shown by a student, and the next steps in learning provided by the tutor. This is how our students will make progress in their learning and fly!

Video calls with your tutor

When your tutor(s) marks and gives feedback on your child's assignment, they will offer a video call to discuss your assignment in further detail, if you wish to do so. This can be a very valuable opportunity to seek further advice from your tutor on how to maximise progress in your child's learning journey and ask any questions that you or your child might have.

Making mistakes

It has long been proven that making mistakes helps us all to grow – sometimes this is when the best learning takes place. It is important for children to know that there is no shame in making mistakes. In fact, making mistakes helps us to know that we are being challenged in our learning. It is what we do about the mistakes we make, and how we view our mistakes, that make us stronger and wiser as learners. When a mistake is made, students should be encouraged to try again and learn from it. Thomas Edison made 1,000 mistakes before he finally invented the lightbulb!

Progress reports

After your child has completed 12 weeks of their course, your child's tutor(s) will complete and send a Progress Report for each subject your child is studying. This is a summary of your child's current learning, and will identify their key strengths and next steps, as they move on to the next part of their course. These are useful documents to keep as evidence of the home learning that has taken place.